

Accommodation

The Conference organizers have secured rooms at the *Keio Plaza Hotel Tokyo*, where the 28th IFTA Annual Conference will take place. In addition, two other more affordable nearby hotels (shown below) are available for Conference delegates. The special rates will continue to be available until September 17th, but the number of available rooms will decline significantly in September. It is recommended that you book by *August 27th* to secure your room.

Booking your accommodation can be made via the [Conference Registration website \(please click\)](#)

Please note that the special room rates are available *only for delegates registering for the Conference* and applicable only during the *Conference period (October 1st to 4th)*.

Hotel Name	① Keio Plaza Hotel Tokyo			
Room Rates	Twin room, Single use	Oct. 1,2,4	JPY 24,100	(US\$ 195)*
		Oct. 3	JPY 28,900	(US\$ 234)*
	Twin room, Twin use	Oct. 1,2,4	JPY 27,800	(US\$ 225)*
		Oct. 3	JPY 32,600	(US\$ 264)*
Check-in/out	Check-in : 2:00pm / Check-out : 11:00am			
Address	2-2-1 Nishi-Shinjuku, Shinjuku-Ku, Tokyo, 160-8330			
Phone	+81-3-3344-0111			
Access to Hotel	Just outside of Tochomae Sta. (Toei Oedo Line) or 7min. walk from Shinjuku Sta. (JR, Toei Shinjuku Line, Metro Subway Marunouchi Line, Keio Line, and Odakyu Line) Hotel URL: http://www.keioplaza.com/			
Distance to Conference site	-			

Hotel Name	② Keio Presso Inn			
Room Rates	Single room, Single use	Oct. 1,2,3,4	JPY 12,000	(US\$ 97)*
Check-in/out	Check-in : 3:00pm / Check-out : 10:00am			
Address	3-4-5, Nishi Shinjuku, Shinjuku-ku, Tokyo, 160-0023			
Phone	+81-3-3348-0202			
Access to Hotel	8 min walk from Tochomae Sta. (Toei Oedo Line) or 10 min. walk from Shinjuku Sta. (JR, Toei Shinjuku Line, Metro Subway Marunouchi Line, Keio Line and Odakyu Line) Hotel URL: http://www.presso-inn.com/english/shinjuku.html			
Distance to Conference site	12 min. walk			

Hotel Name	③ Shinjuku Washington Hotel (Main Bldg.)			
Room Rates	Single room, Single use	Oct. 1,2	JPY 15,420	(US\$ 125)*
		Oct. 3	JPY 16,500	(US\$ 134)*
		Oct. 4	JPY 12,720	(US\$ 103)*
	Twin room, Twin use	Oct. 1,2	JPY 20,280	(US\$ 164)*
		Oct. 3	JPY 22,440	(US\$ 182)*
		Oct. 4	JPY 18,120	(US\$ 147)*
Check-in/out	Check-in : 2:00pm / Check-out : 11:00am			
Address	3-2-9 Nishi-Shinjuku, Shinjuku-ku, Tokyo, 160-8336			
Phone	+81-3-3343-3111			
Access to Hotel	5 min walk from Tochomae Sta. (Toei Oedo Line) or 8 min. walk from Shinjuku Sta. (JR, Toei Shinjuku Line, Metro Subway Marunouchi Line, Keio Line and Odakyu Line) Hotel URL: http://shinjuku.washington-hotels.jp/			
Distance to Conference site	10 min. walk			

* @ JPY 123.5 / US\$1

Notes:

- 1) All room rates are per room per night including breakfast, 10% service charge, and consumption tax.
- 2) Reservations are processed on a first-come-first-served basis.
- 3) No reservation can be made without payment.

Payment method:

Credit Card only. VISA, Master Card, American Express, Diners Club or JCB are acceptable.
All payments must be made in Japanese yen.

Terms & conditions:

For any change/cancellation before September 17th, please access the [Conference Registration website](#)(*please click*) and re-input/delete your reservation data by entering the site with the *ID/Password* issued in the return e-mail after the registration. If you wish to cancel your reservation, please do so by *September 17th 5:30pm JST (8:30am GMT)* to avoid cancellation penalties. Cancellation charge will apply as noted below for later cancellations.

For any changes or cancellations after September 17th, please contact the *IFTA 28th Annual Conference Desk* by e-mail (ifta2015@or.knt.co.jp) or by FAX ([+81-3-6891-9412](tel:+81-3-6891-9412)).

Cancellation penalties:

Until 14 days prior to your check-in date----- No Charge
13 - 7 days prior to your check-in date-----10 % of the daily room charge
6 - 2 days prior to your check-in date-----40 % of the daily room charge
Less than 2 days prior to your check-in date, or no-show---100 % of the daily room charge
*For changes made after September 17th, a refund will be issued for the difference.

Reservation/Modification/Cancellation deadline:

A confirmation e-mail will be sent to you once you have successfully completed your reservation. After September 17th, a final confirmation e-mail will be sent to you. If any changes are necessary, please change your data by September 17th by re-accessing the [Conference Registration website](#)(*please click*) (ID & password are necessary)

Inquiries:

IFTA 28th Annual Conference Desk

Tel: +81-3-6891-9354

Fax: +81-3-6891-9412

E-mail: ifta2015@or.knt.co.jp

<Office Hours>

Monday-Friday 9:30am-17:30pm (Japan time)

We are closed Saturdays, Sundays, National holidays

[Online Registration](#)



① Keio Plaza Hotel

Tochomae Sta.



Toei Oedo Line (Subway)

Shinjuku Central Park

Tokyo Metropolitan Government

Kogakuin University

Mode Gakuen Cocoon Tower

③ Shinjuku Washington Hotel
(10min. walk to Keio Plaza)

Shinsen Shinjuku Sta.



Shinsen Shinjuku Sta.



Toei Shinjuku Line (Subway)

Shinjuku Sta.



Odakyu Odawara Line

Shinjuku Sta.



Shinjuku Sta.

② Keio Presso Inn
(12min. walk to Keio Plaza)

100m

